

Personnel 11

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7 August 1951

MEMORANDUM FOR: Deputy Director (Administration)

Further checking indicates that [REDACTED] plans to report for duty about 15 September. He will be available on 1 September but would like a brief leave for a two-week period between the 1st and the 15th which is expected to be taken up by moving the Communications Office from its present location to Temporary "I" Building.

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Request information as to grade and title for General [REDACTED] in order that personnel action papers may be prepared.

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[REDACTED]
Assistant Deputy Director
Administration

AD for Comms - CS-18

Note: Action signed by DCI on 11 August. Effective date left blank until receipt of info re EOD rec'd by Personnel. Action sent to Melson on 13 August.

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